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CCB# 64174

FABRICATION SHOP-WAREHOUSE MANAGER

We are seeking a Fabrication Shop-Warehouse Manager to join our team! As leader of the fabrication and warehouse team, you will oversee the prioritization and fabrication of pipe/material orders for installation in the field. Using a variety of equipment in our fab shop, you and other team members will be fabricating steel pipe as indicated by our design department. Other warehouse team leader duties include, but are not limited to, oversight of daily warehouse inventory receipts, accurate updating of receiving and ordering paperwork, preparation of material orders for will call/delivery, monitoring equipment for maintenance/repairs, and ongoing maintenance of pipe yard/property grounds. Oversees coordination of staffing time off and weekly time reporting. Reports directly to VP Operations and Logistics.

Responsibilities:

- Daily prioritization of fabrication lists; distribute lists to fab shop/warehouse team members and assist with timely execution of these lists as described above
- Daily use of forklift and other means of transporting large items from yard to warehouse
- Preparation of material orders for delivery to field work sites
- Assist other team members in properly and safely loading/unloading vehicle(s)
- Receiving material/parts to inventory; updating warehouse paperwork
- Coordinates warehouse team members time off to maintain adequate staffing levels in fab shop; oversees weekly time reporting
- Monitor equipment/pipe yard/property grounds for maintenance/repairs

Qualifications:

- Negative drug test
- Safe work habits
- Valid ODL and clean driving record
- Ability to safely handle physical workload (50-75 lbs daily)
- Able to stand/work on concrete floor for long periods of time
- Prioritization skills a must
- Excellent communication skills; both verbal and written
- Previous fabrication shop and/or warehouse management experience required
- Knowledge of MIG welding required
- Exempt position
- Starting Salary \$32-36/hr.; dependent upon prior experience
- Working hours: M-F, 7 am to 3:30 pm
- Benefits: 401k/medical & dental insurance/life insurance/paid time off

Come to work for an industry leader in the local area while enjoying a competitive wage and generous benefits package!

7/8/2021

FIRE PROTECTION CONTRACTORS